

# 2025 Student Leadership Policy



**Newbridge Heights Public School**  
*Providing Excellence in Primary Education*

## Rationale for Student Leadership Team

At Newbridge Heights Public School, we are committed to developing confident, capable, and compassionate students who contribute positively to their school and wider community. In alignment with the NSW Department of Education’s *Wellbeing Framework* and *Student Voice* policy, the formation of a Student Leadership Team will empower students to take an active role in shaping their school experience.

## Purpose

**The Student Leadership Team will provide Stage 3 students with structured opportunities to:**

- Represent and promote the collective voice of the student body.
- Develop leadership skills and social-emotional capabilities.
- Contribute to a culture of respect, responsibility, and personal excellence.
- Foster positive relationships across the school community, promoting a strong sense of belonging and inclusion.
- Lead initiatives that enhance student wellbeing and school improvement.

## Why Student Leadership Matters at Newbridge Heights PS

**Newbridge Heights PS values the active participation of students in school life. By giving students authentic leadership opportunities, we aim to:**

- Strengthen student engagement, wellbeing, and motivation.
- Promote responsible citizenship, collaboration, and problem-solving skills.
- Create a safe and inclusive environment where every student feels heard and valued.
- Encourage students to be role models who uphold and reflect the school’s core values.

## Expected Impact

**Through this initiative, Newbridge Heights PS will:**

- Build student confidence and leadership capacity.
- Strengthen partnerships between students, staff, and the wider community.
- Empower students to contribute to key school events, peer support programs, and wellbeing initiatives.
- Embed student agency in shaping a positive and respectful school culture.

## Criteria for School Leaders

At Newbridge Heights PS, school leaders are expected to be role models who promote the school’s values and contribute meaningfully to the wellbeing and success of the whole school community.

### Selection Criteria

To be considered for a school leadership role, students must demonstrate the following:

#### 1. Commitment to School Values

- Consistently demonstrates the school’s core values of Respect, Responsibility, and Personal Excellence.

- Acts as a positive role model for peers, promoting an inclusive and supportive environment.

## **2. Positive Contribution to School Culture**

- Actively participates in school events, activities, and initiatives that foster a strong sense of community and belonging.
- Displays a willingness to serve and contribute to the wellbeing of others.

## **3. Effective Communication Skills**

- Listens respectfully and communicates clearly with students, staff, and the wider school community.
- Able to confidently present at assemblies, school events, and in student forums.

## **4. Demonstrated Leadership Potential**

- Shows initiative and problem-solving skills when engaging with peers or addressing school matters.
- Works collaboratively and is able to lead teams effectively.
- Encourages and values the voices and perspectives of others.

## **5. Responsibility and Reliability**

- Completes tasks and duties on time and to a high standard.
- Demonstrates reliability and organisational skills in leadership and learning responsibilities.
- Maintains a positive attitude towards learning and shows resilience in challenging situations.

## **6. Commitment to Student Wellbeing and Voice**

- Actively seeks and represents peer feedback to ensure student voice is reflected in school decision-making.
- Supports the implementation of wellbeing and student-led initiatives aligned with the school's wellbeing framework.

## **7. Consistent Behaviour and Academic Effort**

- Maintains a strong commitment to learning across all key learning areas.
- Displays respectful behaviour towards peers, school community members and staff in all school settings, following the school's behaviour expectations.
- Has not received a formal caution in Year 5.
- Has not been suspended during Year 5.

## **Elected Leaders Agreement**

Elected student leaders must comply with all school rules and expectations. These expectations will be outlined to the students before elections, after elections and in a note sent home to discuss with parents. Elected students and parents must complete the elected leader's agreement and return it to school for positions to be ratified. Leaders who fail to meet the expectations of the school risk losing their badge and responsibilities. If this occurs the student with the next highest votes will take their place.

## **Alignment with DET NSW Policies**

### **The Student Leadership Team aligns directly with:**

- The Wellbeing Framework for Schools –supports the mental, emotional, and social wellbeing of students, promoting a positive and inclusive school environment where students can thrive academically, socially, and personally.
- **Student voice, Participation and Leadership** –actively involving students in decision-making, encouraging their engagement in school activities, and empowering them to take on leadership roles to foster a more inclusive and dynamic learning environment.

## Nomination and Voting Procedure

To ensure a fair, inclusive, and transparent process, Newbridge Heights Public School will follow the steps below for the selection of Stage 3 student leaders.

### 1. Nomination Process

- Eligible students will be invited to nominate themselves for a leadership role.
- Students must complete a written Nomination Form, outlining:
  - Why they would make a positive leader.
  - How they demonstrate the school's core values: Respect, Responsibility, Personal Excellence.
  - Their vision for contributing to the school community and student wellbeing.
- Nominations must be endorsed by an Assistant Principal and a year 6 student who agrees the student is a worthy candidate, confirming the student consistently demonstrates leadership qualities.  
Please note: A teacher may substitute for the student.
- Stage 3 teacher must check and sign the nomination form.

### 2. Nomination considerations

- **When nominating a person to run for election. The nominator should consider the following points:**

**Is the student:**

Worthy of the position	Reliable	Trustworthy	Punctual	Courteous and polite
Approachable	Responsible	Friendly	Caring	A confident public speaker

**Does the student**

Wear correct school uniform	Follow PBL rules	Show initiative	Display Sportsmanship	Set a good example for others.
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### 3. Candidate Preparation

- Shortlisted candidates will be supported to prepare a leadership speech to be presented to Stage 2 and Stage 3 students, as well as relevant staff.
- Speeches should highlight:
  - The candidate's leadership qualities.
  - Their commitment to representing student voice.
  - Ways they will promote a positive school culture.

### 4. Voting Procedure

- All Stage 2 and Stage 3 students, along with staff members, will participate in a voting process.
- Students and staff will be issued a confidential ballot paper listing all candidates.
- Each voter will select their preferred candidate(s) for the relevant leadership roles (e.g., School Captain, Vice-Captain, Prefects).

## 5. Vote Counting & Selection

- Votes will be collected and securely counted by a leadership panel consisting of members from the executive team and stage 3 staff.
- In the event of a tie or special circumstance, the selection will be pulled from a hat.

## 6. Announcement of Leaders

- Successful candidates will be announced at a formal assembly and will be presented with their leadership badges.
- All nominees will be acknowledged for their courage and willingness to participate.

### Timeline of Elections (Timeline subject to change)

Week 10 Term 3	- Prefect nomination forms handed out
Week 1 Term 4	- Prefect nominations due
Week 3 Term 4	- Prefect nomination shortlisting with Year 5 cohort
Week 4 Term 4	<ul style="list-style-type: none"><li>- 3-6 Assembly for shortlisted nominees for prefects. 3-6 voting. Classes go back to their classrooms for voting.</li><li>- Counting votes in afternoon</li><li>- Principal to announce prefects for 2025 (lunch time) - Thursday or Friday</li></ul>
Week 6 Term 4	<ul style="list-style-type: none"><li>- Nominations of House Captains and Vice Captains. House meetings</li><li>- Nominees present 1 minute speech to house colour groups</li><li>- Voting happens immediately after in house meeting 2-5</li><li>- Count votes and notify successful nominees</li><li>- Start nominations process for all other jobs including Library Monitor, Technology Monitors (computer and PA Monitor, School Photographer, Journalist, Assembly Monitor, PBL, equipment monitor.</li><li>- Start processing for Year 5 meeting and handing out preference sheets for above listed jobs.</li></ul>
Week 7 Term 4	<ul style="list-style-type: none"><li>- Monday - Preference sheets are due</li><li>- Preferences and assign jobs</li><li>- Parent invitations sent out inviting them to the induction assembly</li></ul>
Week 8 Term 4	- PBL Monitors, Library Monitors
Week 10	- Induction Assembly

# 2026 Prefect Nominee 2025 for 2026



Name:

Class:

## Leadership Role Description:

- Serve as a positive role model and leader for the student body.
- Represent students at school and community events.
- Actively engage in school assembly programs.
- Inspire students to take pride in their school.
- Offer assistance to students in need whenever necessary.
- Be ready to support teachers and the community when asked.

*I would like to be considered as a prefect for 2026.*

*I am confident that I fulfil the following criteria due to the evidence I present.*

## Leadership and Personal Qualities Criteria:

- <i>I demonstrate leadership qualities and take initiative.</i>	
- <i>I am committed to class and school activities.</i>	
- <i>I exhibit exemplary behaviour by following class and school rules.</i>	
- <i>I am well-organised and punctual.</i>	

## Interpersonal and Communication Criteria:

- <i>I am kind, friendly, and serve as a positive role model to my peers.</i>	
- <i>I am willing to give up my own time to organise activities.</i>	
- <i>I am well-mannered and polite in all interactions.</i>	
- <i>I am confident in speaking loudly and clearly in front of an audience.</i>	

You will need to prepare a 1-minute speech outlining "Why you should be considered as a leader for 2026"  
This will be presented to 3-6 at an assembly.

Nomination form and speech need to be completed by Friday Week 1.

Student signature: \_\_\_\_\_

*Your teacher needs to support this nomination. Please ask them to sign this nomination form as confirmation of your evidence.*

Stage 3 Assistant Principal Signature \_\_\_\_\_

# 2026 Student Leadership & Expectations

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As a student leader at Newbridge Heights Public School, I recognise the privilege and responsibility of representing my peers, promoting student voice, and contributing to a safe, respectful, and inclusive school environment.

I agree to uphold the following principles and commitments:

**My Commitments as a Student Leader:**

## **Respect**

- I will treat all members of the school community with kindness and fairness.
- I will actively listen to the ideas and concerns of my peers and promote their voice.

## **Responsibility**

- I will lead by example in my actions, words, and attitude.
- I will fulfil my leadership duties to the best of my ability, staying organised and prepared.

## **Connection & Belonging**

- I will foster a sense of inclusion, making sure everyone feels safe, valued, and connected.
- I will support school initiatives that improve wellbeing and build positive relationships.

## **Student Voice & Participation**

- I will represent the ideas and feedback of my peers to school staff and leadership teams.
- I will encourage active participation from all students in school events and wellbeing programs.

## **Growth & Reflection**

- I will regularly reflect on my leadership and seek feedback to improve.
- If I face challenges, I will approach them with a growth mindset and take responsibility for my actions.

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## **Consequences of not meeting these expectations:**

- **1<sup>st</sup> Offence:** Formal Caution: Loss of badge for the period of caution.
- **2<sup>nd</sup> Offence:** Second Formal Caution: Permanent Loss of Badge.
- **3<sup>rd</sup> Offence:** Suspension: Permanent Loss of Badge.

A new prefect /Captain to be sworn in from the next highest number of votes in the election process

I \_\_\_\_\_ agree to meet and abide by the conditions of being a Prefect /Captain as set out above in this contract.

Signed: \_\_\_\_\_ (Student) Date: \_\_\_\_\_

Signed: \_\_\_\_\_ (Parent) Date: \_\_\_\_\_

